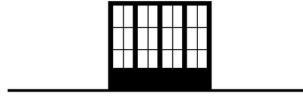


100 BARRINGTON



## SPOTIFY PLAYLISTS

Playlists are a wonderful and exciting part of your event, allowing you to add a personal touch, by compiling the perfect tracks for your event. Our technical team will be on site to manage all of your playlists for you throughout day.

We request that the playlists are supplied via Spotify, numbered and named in sequential order of the day; if you have any tracks that are not on Spotify you can attach the MP3 to the email.

### EXAMPLE LIST OF PLAYLIST LISTING

1. Guest Arrival
2. Walking up the aisle  
Note: if you have any specific requirements such as starting on a particular time code or finishing on a particular time code, please add this in as a description into the email.
3. Signing of the register  
Note: register signing normally takes around 5 mins; this playlist should be 7-10 minutes long
4. Walking back down the aisle
5. Drinks and canapés
6. Entrance track to dinner
7. Dinner playlist
8. After dinner drinks
9. First dance  
Note: as a backup, please send a copy of the song even if the DJ / band are playing it
10. Party  
Note: this is only needed if you have no DJ or Band

Please make sure that even single-track points of the day – such as walking down the aisle or first dance – are in their own specific playlist as above.

## SENDING PLAYLISTS

Please send playlists to us no later than THE WEDNESDAY OF THE WEEK OF YOUR WEDDING to the email address below; if your wedding is on a Thursday, please send them by Tuesday. The links will be checked when they arrive to make sure that they are shared correctly, but we will not download them until the morning of the big day itself, so please do feel free to make tweaks once you have shared them, but don't change the link.

To send playlists through, please paste the sharing link to each track into an email and send to [joe@vividlondon.co.uk](mailto:joe@vividlondon.co.uk) with any relevant notes, such as "start at 45 seconds" or "stop at 3 minutes"

Important note: please don't send them in a spreadsheet or send them via WhatsApp as we can't download this onto our system, and please don't send them to the 100 Barrington bookings team.

## QUESTIONS AND QUERIES

If you have any questions or queries, or want to talk about anything music related, please speak to Joe Lucas - Director of Vivid / VWS Event Services - and he will be able to troubleshoot your queries.

JOE LUCAS: 07939 085 408 | [JOE@VIVIDLONDON.CO.UK](mailto:JOE@VIVIDLONDON.CO.UK)